



PARK COLLEGE OF ENGINEERING AND TECHNOLOGY

NH 544, Avinashi Road, Kaniyur, Coimbatore – 641 659

(Affiliated to Anna University, ISO 9001 : 2008 Certified)

(Approved by AICTE, Accredited by National Board of Accreditation, Accredited by NAAC)

MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

(A.Y. 2022-23)

DATE : 07-12-2022

TIME : 11.00 A.M.

VENUE : IQAC Room

AGENDA

1. To discuss about the overall analysis of AQAR (2020 – 21 & 2021 – 22)
2. Submission of IIQA, SSR 2022 - 23
3. Research cell
4. Training and Placement cell
5. Proposed task for next three months of A.Y 2022-23



PARK COLLEGE OF ENGINEERING AND TECHNOLOGY

NH 544, Avinashi Road, Kaniyur, Coimbatore – 641 659

(Affiliated to Anna University, ISO 9001 : 2008 Certified)

(Approved by AICTE, Accredited by National Board of Accreditation, Accredited by NAAC)

DATE: 07/12/2022

Internal Quality Assurance Cell (IQAC)

Minutes of meeting

The IQAC meeting for Academic session 2022-23 was held on 07th December 2022. The following members attended the meeting.

S.No.	Name	Designation and Affiliation
Chairperson		
1.	Dr.D.Lakshmanan	Principal
Director of IQAC		
2.	Dr.B.Padmanabhan	Professor, EEE Dept.
Academic Officials		
3.	Dr.N.Gopalsamy	H.O.D / Aero Dept.
4.	Dr.Ashok Kumar	H.O.D / Agri Dept.
5.	Dr.V.Indu Nair	H.O.D / Bio Med Dept.
6.	Dr.Vivekanandan	H.O.D / CSE Dept.
7.	Dr.M.Rajaram	H.O.D / ECE Dept.
8.	Dr.Sakthivel Murugan	H.O.D / EEE Dept.
9.	Prof.Manoj Kumar	H.O.D / Geo Info Dept.
10.	Dr.S.Vijayalakshmi	H.O.D / IT Dept.
11.	Dr.K.Kumaresan	H.O.D / Mechanical Dept.
12.	Dr.M.Prabhu	H.O.D / Mechatronics Dept.
13.	Dr.Shanthi	H.O.D / Medical Electronics Dept.
14.	Dr.Mohan Kumar	H.O.D / Robo & Auto Dept.
15.	Dr.Sakthivel	H.O.D / Textile Dept.
16.	Dr.P.Umadevi	H.O.D / M.B.A Dept.
17.	Dr.Helen Priscella	H.O.D / S & H Dept.
Administrative officers		
18.	Mr.R.Dinek	Placement officer
19.	Mrs.K.Kanageswari	Accounts officer
20.	Mrs.S.Vijayalakshmi	Administrative officer

The Chairperson Dr.D.Lakshmanan, Principal welcomed the members for the IQAC meeting. The following points were discussed in the meeting.

Agenda 1: Overall analysis of AQAR 2020 – 21 & 2021 - 22

The IQAC coordinator presented the analysis report of AQAR 2020 – 21 and 2021 - 22. The reasons for the weaknesses of the institution observed were discussed and the members gave suggestions for the improvement in future. Faculty attrition is a threat which has to be addressed in future to ensure the quality of teaching. Further points to improve the teaching learning process were discussed.

Agenda 2 : Submission of IIQA, SSR 2022-23

As the previous NAAC accreditation awarded for cycle 2 ends by December 2022, the IQAC coordinator instructed the department heads to prepare the IIQA and the revised SSR copy for cycle 3 and submit it with the required documents.

Agenda 3 : Research Cell

The IQAC coordinator insisted that more concentration is to be given by all the departments to research activities, applying for patent, funded projects etc. The coordinator asked to submit a tentative plan for research tasks for the next three months.

Agenda 4 : Training and Placement cell

Required placements training in soft skill development, Aptitude, GD are to be initiated for 2019 - 23 batch students. The placement officer ensured that the training would be started immediately with the help of internal and external persons, so that the maximum numbers of students will get placed.

Agenda 5 : Proposed task for next three months of A.Y 2022 - 23

The department wise activities for the improvement of teaching learning process by conduction of add on/value added courses, seminars etc was insisted. Faculty members can be deputed to attend FDP programs. A tentative plan for the next three months to strengthen the department and improve the quality of education is to be submitted to IQAC coordinator.

Dr.B.Padmanabhan, IQAC Director proposed the date for the next meeting and requested the members to work towards their target set for the academic year 2022 - 23. The meeting ended with formal vote of thanks by the IQAC coordinator.

CC:

1. All committee members
2. Chairman, Park Institutions
3. CEO, Park Institutions